



# WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

[www.wilton-fire.org](http://www.wilton-fire.org)

## MINUTES

### Regular Meeting of the Board

Wednesday, February 18, 2015 at 7:00 p.m.

Wilton Fire Station 81

#### ATTENDANCE

Directors Present: Ron Fiorica, Al Iaccopucci, Edgar Monroy, Joe Guardino, Tom Dark, Obe Brown

Staff Present: Fire Chief, Jeff Cookson and Clerk of the Board, Andrea Adams

#### A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. Director Fiorica called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by Mr. Mike Archambault

#### B. ANNOUNCEMENTS/PRESENTATIONS

1. Director Guardino stated he attended the Board Meeting on 1/28/15 for the Northern California Special Districts Association (NCSDDIA) (our Worker's Compensation carrier). The financial audit for last year was presented to the Board and it was accepted with zero recommendations brought forth. The committee looked over the different classifications of employees and made some changes to the classifications which were then approved. The change in classifications will reduce the worker's compensation rates for the District by approximately \$10,000, and we will see that the next fiscal year.

#### C. COMMUNICATIONS FROM THE PUBLIC

1. Mr. Eugene Rose stated he has completed the research on the first phase of the project he's undertaken and he presented the results to the Policies and Procedures Committee on February 6th, 2015. He stated he received a letter tonight from the WFPD.

The letter stated, Thank you for meeting with the Board's Policies and Procedures Committee. The feedback you presented was informative and well-thought out. However, at this time we do not plan on any changes to our Policies and Procedures. We will keep your feedback for consideration for any Policies and Procedures changes in the future.

Mr. Rose stated he was disappointed and was hoping to get some kind of response regarding the content of the information he provided. He stated that he thinks the issue is important enough that he is planning on taking it to an outside agency.

Phase Two of the project is related to Medical Response. There is no question that you guys do a fantastic job when you get there. My concern has been with regards to some of the things you have to go through to get there. I would like some more factual information and how you proceed on medical responses. My first request for information – I'll read my cover letter and then give the information to the Board.

The purpose of the study is to gain a better understanding of calls for medical assistance. For the purpose of the study, the months of July 2014 – December 2014 are the targeted period.



## WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

[www.wilton-fire.org](http://www.wilton-fire.org)

During that period (July 2014 - December 2014) there were a total of 111 Medical Aid calls. My information is based on information from the River Valley Times. Gail told me tonight that the information probably isn't totally complete. If there is some dissatisfaction with the results of that study I'm willing to look at the information that the WFPD has and we can redo the whole study. To make the research more manageable, 28 specific random days were picked from the 82 days. It is noted that some of those days contained more than one response related to Medical Aid. Thus, a total of 41 dispatch times are noted in which information is requested (approximately 34%). Attached to the cover letter is a Form with specifics that I am requesting information on.

I was particularly impressed with the work completed by Jim Graham on the fixed asset inventory. Mr. Graham's indication that the On Duty Crew assisted in the project (Minutes 10/19/14) and seemed genuinely interested in the endeavor...perhaps his assistance could again be requested. As Duty Staff has some down time they may very well welcome the opportunity to expand their areas of involvement as it relates to operations. Of course, I am available to volunteer my time, at a time convenient to District Staff, to extract the requested information.

A couple of Statistical Tables are being provided based on information thus far developed. That information may be of some interest and is being provided as Table One and Table Two.

This request for information is b

### D. CONSENT CALENDAR

1. **M/S Brown/Guardino** To approve the consent calendar as written.  
**Approved 5/0**

### E. STAFF REPORTS

1. Chief Cookson updated the Board on the prior month's activities through the Chief's Report:
  - i. December 2014 reported 51 calls and December 2013 reported 46 calls;
  - ii. Significant Calls – There were no significant incidences, only a couple minor vehicle accidents and standard medical aid calls;
  - iii. Vehicle Maintenance – Jim Graham took Rehab 81 to On the Spot RV and they donated a battery and performed miscellaneous rewiring at no charge; miscellaneous lights were replaced on W-22 and W-9;
  - iv. Building Maintenance –The electrical was installed for the new door opener at Station 83 and Friday it will be installed. Dan has ordered parts for the compressor at Station 83;
  - v. Training included EMS Skills on Tuesday and Saturday will be EMS Scenarios and Sign Offs;
  - vi. General Information – Crews damaged a culvert while Map Book Training. It was turned into the insurance company, repairs have been made, and all paperwork is complete. Apparatus inventory binders are complete with photos and tools listed for each compartment; Firefighter Alex Carl took on the project to finish it up.

### F. NEW BUSINESS

1. CSDA Representatives – Director Fiorica  
Recommendation: To select a member of the Board to act as a CSDA Representative.

*Proudly Serving the Community of Wilton For Over 60 Years*



## WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

[www.wilton-fire.org](http://www.wilton-fire.org)

Discussion: Director Fiorica stated he reviewed our Policies and Procedures Manual and noted that the Board shall maintain a membership in the CSDA, and in January of each year, we shall select a member of the Board to represent us. Director Guardino volunteered for the Representative position and Director Fiorica volunteered as Alternate.

### No Action Taken

## G. OLD BUSINESS

### 1. New Apparatus – Director Guardino

Recommendation: Director Guardino recommended purchasing two water tenders and one engine.

Discussion: Director Guardino stated the binder the Directors received included a plan to purchase apparatus. He stated in the plan there are phases of purchase recommended by staff. We're looking to approve Purchase 1 which consists of a new engine and two water tenders. The Board had allocated \$800,000. The project's under budget, so there's a little bit of extra money for incidentals. As a member of the Apparatus Committee, I'm very pleased with the apparatus that have been decided upon. There's savings to build a command vehicle down the road. The representatives of the manufacturers are here if there are any questions to be asked of them.

Director Brown stated we've put these trucks together for our needs in the safest and most reliable way to do this and stay under budget and the figure includes taxes.

Director Guardino stated the engine is smaller than your typical Type I Fire Engine or what most people think of as a fire engine. We had questions – can it carry everything we need? It can and it will have 39% more storage space.

Director Dark asked are the comparisons the same as the competitive bids. He stated he didn't see a request for proposals. He saw comparisons. He didn't see quotes for the WFPD.

Chief Cookson asked for the engine or the water tenders?

Director Dark replied both.

Chief Cookson stated there were quotes for the water tenders.

Director Dark asked from other manufacturers?

Chief Cookson said yes, there was, from HME on the water tender. HME supplied us with a proposal and Midwest Fire Apparatus – they put their pricing on their website. I had a conversation with them and asked if it was a bait and switch kind of thing or is it what it is. They put their price and spec online and we then add in tax and shipping. So, that's where we got one of our comparisons but that didn't include - there was several things that those two specific units did not include that we have specked out, but they were still more than what we're paying with everything.

Director Dark stated it's still a comparison because we didn't get a written quote.

Chief Cookson stated I have a written quote from HME. The other he said use this price, but, what it is - is what it is. It was still more than what we're paying now. As far as the engine, we took similar units. We couldn't find an exact duplicate of what we're getting. Nobody really makes it that I could find. So, we took a similar unit, one from Ferrera, and one from Burton's. Even though we're buying through Burton's, they sell Rosenbauer. He bids it the same way without paying



# WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

[www.wilton-fire.org](http://www.wilton-fire.org)

\$3,000-5,000 just to get that proposal. We got the same price without paying for the actual – wasting our money basically.

Director Dark asked if Burton's participates in HGAC and their process.

The Burton's representative responded, yes.

Director Guardino stated it would have been a minimum of \$2,750 to run it through there and it would've been the same price. It would have been \$3,000 added on to it.

Director Monroy thanked everyone for the work that went into the process.

Director Brown stated I'd like to make a motion to go ahead with the apparatuses.

Director Guardino stated he would like to expand on the motion.

**M/S** Guardino/Fiorica To go ahead with the Purchase 1 to purchase the two water tenders and one fire engine up to \$800,000 allocated by the Board.

**Approved 4/1** (Dark)

2. Water Storage Tank – Chief Cookson

Recommendation: Chief Cookson recommended continuing to work on the project to obtain the proper water storage at Station 81.

Discussion: Chief Cookson stated he didn't receive the information to create a staff report in time, so he would like to table it for next month.

**No Action Taken**

## H. ANNOUNCEMENTS/PRESENTATIONS

1. None

## I. IDENTIFICATION OF ITEMS FOR FURTHER MEETINGS

1. None

## J. EXECUTIVE SESSION

Closed Session Item

1. Public Employment – Fire Chief  
(Government Code Section 54957.6)

## K. ADJOURNMENT

Board adjourned at 8:25 p.m.

Respectfully submitted,



## **WILTON FIRE PROTECTION DISTRICT**

**9800 Dillard Road • Wilton, CA 95693**

**(916) 687-6920 • Fax (916) 687-8920**

**[www.wilton-fire.org](http://www.wilton-fire.org)**

---

Andrea Adams  
Clerk of the Board

Approved:

---

Ron Fiorica  
Chairman