



WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

www.wilton-fire.org

MINUTES

Regular Meeting of the Board

Wednesday, June 19, 2013 at 7:00 p.m.

Wilton Fire Station 81

ATTENDANCE

Directors Present: Joe Guardino, Obe Brown, Ron Fiorica, Al Iaccopucci, Edgar Monroy

Staff Present: Fire Chief, Tom Dark and Clerk of the Board, Andrea Adams

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. Director Guardino called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by Gene Rose

B. ANNOUNCEMENTS/PRESENTATIONS

1. None

C. COMMUNICATIONS FROM THE PUBLIC

1. Gene Rose requested the topic "Medical Response" be considered for public input. The topic will be revisited during the July Board Meeting.

D. CONSENT CALENDAR

1. **M/S** Brown/Monroy To approve the consent calendar as written
Approved 5/0

E. STAFF REPORTS

1. Chief Dark updated the Board on the prior month's activities through the Chief's Report:
 - i. May 2013 reported 52 calls and May 2012 reported 62 calls;
 - ii. Reportable significant incidences included grass fires on 5/25/13 at Watersong Lane and at Dillard/Lee School Road, Dillard and Walmort Roads and on Salas Road on 6/18/13. Additionally on 6/18/13, a vehicle accident occurred with one occupant transported to a nearby hospital;
 - iii. Vehicle maintenance updates include Engine 81 at Burton's for repairs to the compartment door;
 - iv. Station 81 has been repaired with the exception of exterior paint;
 - v. The Station 84 remodel has been completed aside from the Sheriff's Department installing new carpet and paint;
 - vi. Training on Tuesday included Fire Service Pump Operations and Saturday's includes Drafting, Water Shuttle and Supply Operations;
 - vii. The Wilton Firefighters Association Pancake Breakfast and Car Wash was well attended and a success. The Association raised \$500 to donate to the UC Davis Firefighters Burn Institute;



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- viii. Chief Dark informed the Board that Wilton resident Del Primising made a donation in memory of his wife, Crystal, and his parents. The donation will be allocated towards Station 81 landscaping maintenance materials;
- ix. Chief Dark stated there will be an informational meeting regarding private ambulance companies wanting to merge into the 911 system on 6/22/13. A Director is invited to attend along with the Fire Chief;
- x. The Fire Prevention numbers are included on the document provided.

F. NEW BUSINESS

1. CSDA Board of Directors Election 2013 – Director Guardino
Recommendation: Director Guardino stated one candidate must be selected to elect a representative to the CSDA Board of Directors in the WFPD Region, Seat B.
Discussion: Director Guardino suggested electing the incumbent, Ginger Root.
M/S Brown/laccopucci – To elect the incumbent, Ginger Root, as a representative to the CSDA Board of Directors for Seat B.
Approved 5/0
2. SDRMA Election of Directors and Resolution No. 2013-03 – Director Guardino
Recommendation: Director Guardino stated four (4) candidates must be selected to the SDRMA Board of Directors.
Discussion: Director Guardino stated he is pleased with the current incumbents, Muril Cliff, Jean Bracy, David Aranda, and would like to select Tim Unruh as well.
M/S Fiorica/laccopucci – To select candidates Muril Cliff, Jean Bracy, David Aranda, and Tim Unruh for the SDRMA Board of Directors and approve Resolution 2013-03.
Approved 5/0
3. County of Sacramento Treasury Oversight Committee Election – Director Guardino
Recommendation: Director Guardino stated a candidate must be selected for the Special District Representative of the Sacramento County Treasury Oversight Committee.
Discussion: Director Guardino stated the District must vote for either Brandon D. Rose or Stacey Bastian as the new Special District Representative. A candidate statement was enclosed for Brandon D. Rose. No information was submitted on Stacey Bastian's behalf. Director Guardino suggested voting for Brandon D. Rose.
M/S Guardino/Brown - To vote for Brandon D. Rose as the Special District Representative for the County of Sacramento Treasury Oversight Committee.
Approved 5/0
4. Sutter Homes Modular Revisit – Director Brown
Recommendation: Director Brown requested to revisit the possibility of acquiring the Sutter Homes modular.
Discussion: Director Brown stated placing the modular at Station 84 would provide room for training and classrooms for the crew, as well as a location for the voters. It would also create some separation from the Sheriff's Department. In addition, it's close and inexpensive.

Director Guardino stated he would like to keep the focus elsewhere rather than add to the books, and stated the costs won't stop after the initial set up fees. There would be pest control costs, burglar alarm costs, etc. and it would need to be treated as another one of the District's facilities.

Director Brown stated the footprint at Station 81 is limited for expansion. Director Guardino stated he hoped that the community center would lighten the load without investing in another building.



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Director Fiorica stated it may be worth looking into again and believes it's a good opportunity.

Director Monroy stated he didn't think there was a pressing need for the modular at this time.

Director Guardino stated this is an unbudgeted project. There have been many positive changes from a financial standpoint. He stated he did not want to take any further action on the topic.

Director Brown suggested researching detailed set up fee costs and estimates.

Chief Dark stated an architect will be required which will cost some money.

Deputy Chief Brian Brown stated the purchase of a classroom for training purposes was addressed several years ago and it's still needed at Station 84.

Director Monroy stated he would prefer to look into it without spending more money.

Director Guardino stated he did not want to invest more time or money into it. He does not want the Chief spending time tracking down costs, prices, etc.

Director Brown volunteered to research it further.

Item was Tabled

5. Station 81 Paint – Chief Dark

Recommendation: Chief Dark stated the front exterior of Station 81 must be painted according to building codes since it was damaged.

Discussion: Chief Dark stated it is a good opportunity to freshen up the paint on the building. Painting the entire building would cost \$4,500.

Director Guardino stated he would like the paint color to blend with the exterior paint of the office which is an earth tone. Chief Dark stated time is of the essence and a color needs to be selected as soon as possible. Director Guardino suggested the Chief select the color and present it to the painter.

Director Iaccapucci recommended painting the entire building.

M/S Guardino/Iaccapucci To approve the painting of Station 81 (the entire building) at a cost of \$4,500 and give the Chief the authority to select the paint color.

Approved 5/0

G. OLD BUSINESS

1. WFPD Fire Prevention and Resolution 2013-02 – Chief Dark

Recommendation: Chief Dark presented the contract with Cosumnes Fire Department for Fire Prevention Services.

Discussion: Chief Dark stated a public hearing is required for the purpose of adopting the proposed fee schedule. The fees would then go into effect after 60 days.

Director Brown clarified that it would be for Plan Checks and Inspection fees and there will be a significant difference in fees. He suggested scheduling the public hearing on 7/10/13 at 7:00.

Gene Rose asked if there would be a cost savings to the District.



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Chief Dark responded the cost savings would be the Fire Marshal's salary.

M/S Brown/Fiorica To adopt the contract and fee schedule with Cosumnes Fire Department for Fire Prevention Services including Resolution 2013-02.

Approved 4/0 (Director Guardino recused himself)

2. Retiree Healthcare Liability – Director Monroy

Recommendation: Director Monroy stated he researched the options regarding the retiree healthcare liability.

Discussion: Director Monroy suggested having the calculation performed next year with a local actuary. The District will have a qualification on the audit regardless.

Item was Tabled

3. Station 84 and Wilton Sheriffs Service Center – Director Guardino

Recommendation: Director Guardino stated the Station 84 remodel is nearly completed.

Discussion: Director Guardino stated the Sheriff's Department is in the process of installing paint and carpet.

No Action Required

4. Fiscal Year 2013/2014 Preliminary Budget – Director Guardino

Recommendation: Director Guardino stated the Preliminary Budget has been completed and is balanced.

Discussion: Director Guardino stated the budget does not include deficit spending – it's balanced. There are some anticipated expenditures included. Some of the highlights include a revised staffing model which is under review.

The staffing model would increase the shift firefighter stipend amount to \$200/per 24 hour shift. The shift staff would be reduced to three (3) firefighters on a regular basis with the increased stipend amount. Also, the resident volunteers would receive an increase of \$15/per call. Unfortunately, the District is having a difficult time filling shifts and the firefighters need to be compensated.

Fire Equipment Maintenance, Budget Line Item 20223100, was split into two separate accounts. The additional account will be referenced as Fire Equipment Supplies.

Station 81 improvements were included in the preliminary budget as well as apparatus funding purchases.

M/S Brown/Monroy To approve the Fiscal Year 2013/2014 Preliminary Budget and Resolution 2013-04 as written.

Approved 5/0

5. Station 81 Remodel – Director Guardino

Recommendation: Director Guardino stated there are no new updates at this time.

Discussion: Director Fiorica asked what the status is of the remodel. Chief Dark stated he does not have a number to work with and he needs direction from the Board. Director Iaccopucci stated a number needs to be given to the Chief. Director Guardino stated the Facilities Committee needs to meet and discuss the plans and so the Board and Fire Chief can plan accordingly.

Item was Tabled



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6. Station 81 Storage Tank Replacement – Director Guardino
Recommendation: Director Guardino suggested employing the services of a Fire Engineer and Architect.
Discussion: Director Guardino stated the cost of replacing and installing the new tank will be included in next year's budget.
Item was Tabled

H. IDENTIFICATION OF ITEMS FOR FURTHER MEETINGS

1. Medical Response

I. ADJOURNMENT

Board adjourned at 8:20 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Andrea Adams".

Andrea Adams
Clerk of the Board

Approved:

A handwritten signature in black ink that reads "Joe Guardino".

Joe Guardino
Chairman

OBE BROWN