



WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

www.wilton-fire.org

MINUTES

Regular Meeting of the Board

Wednesday, August 21, 2013 at 7:00 p.m.

Wilton Fire Station 81

ATTENDANCE

Directors Present: Obe Brown, Ron Fiorica, Joe Guardino, Al Iaccopucci, and Edgar Monroy

Staff Present: Fire Chief, Tom Dark and Clerk of the Board, Andrea Adams

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. Director Guardino called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by Captain Dennis Miranda

B. ANNOUNCEMENTS/PRESENTATIONS

1. County of Sacramento Treasury Oversight Committee Special District Representative Election Results – Director Guardino reported Mr. Brandon Rose was the winner of the Special District Representative Election.

C. COMMUNICATIONS FROM THE PUBLIC

1. None

D. CONSENT CALENDAR

1. **M/S** Brown/Monroy To approve the consent calendar as written
Approved 5/0

E. STAFF REPORTS

1. Chief Dark updated the Board on the prior month's activities through the Chief's Report:
 - i. July 2013 reported 58 calls and July 2012 reported 60 calls;
 - ii. There were no reportable significant incidences in July;
 - iii. Vehicle maintenance updates include the following: Engine 81's insurance repairs were completed (additional repairs included new batteries and an alternator). The pump was due for annual testing resulting in several valves needing to be rebuilt. The cab tilt pivot pins were also replaced. Engine 381 had a check valve in the auxiliary pump plumbing replaced. WT81 was returned from the shop after the rear end was repaired, the PTO was replaced and electrical/computer issues were addressed. WT83's main pump failed and needed to be rebuilt;
 - iv. The exterior of Station 81 was painted;
 - v. The dishwasher at Station 81 was replaced;
 - vi. The Sacramento County Sheriff's Department had carpet and office furniture installed for the office space at Station 84;
 - vii. Training included Natural Gas and Electricity Emergencies at Tuesday's Drill and Saturday's Drill will be a CPR Refresher Course;



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- viii. Five new applications were received for Resident Volunteers. Interviews and training will begin soon;
- ix. The WFPD insurance continues to work with the property owner on Alta Mesa Road to resolve the grass fire incident;
- x. Captain Dennis Miranda read a letter on behalf of the WFA. The letter stated that last year's Chili Cook Off was the largest in the fundraiser's 12 year history and surpassed all expectations. The proceeds helped purchase supplies for Dillard Elementary School and create scholarships for Wilton Youth. The WFA chose to postpone the Chili Cook Off and Classic Car Show this year in order to take the time to reflect upon how to recapture the small town feel. Unfortunately, the Chili Cook Off has overgrown the span of WFA's control.

F. NEW BUSINESS

1. Dillard Elementary School Modular Classrooms – Director Brown
Recommendation: Director Brown stated he would like to explore the possibility of obtaining two (2) modulares from Dillard Elementary School.
Discussion: Director Brown stated he would like to place one modular at Station 84 for training purposes and the second modular at Station 81 for an Administration Office. Director Brown asked Chief Dark if he had an opportunity to meet with the school to discuss the modulares. Chief Dark stating he would be meeting with the school soon.

Director Guardino stated he looks forward to more information and would like to know the condition of the classrooms.

Director Iaccopucci stated he just can't see swapping one modular for another. He would like to research remodeling Station 81 further before obtaining more modulares to maintain.

Director Fiorica stated he would like to know what type of condition the modulares are in. If they present more maintenance issues, then it could present a problem.

Director Monroy stated the Board needs to look into the details and become more informed. Some more homework needs to be done in order to make an informed decision.

Item was Tabled

2. Draft of the WFPD Audited Financial Statements and Compliance Reports – Director Guardino
Recommendation: Approve the Draft of the WFPD Audited Financial Statements and Compliance Reports.
Discussion: Director Monroy stated he reviewed it closely and would like to approve it.
M/S Guardino/Brown To approve the Draft of the WFPD Audited Financial Statements and Compliance Reports.
Approved 5/0
3. WFPD Fiscal Year 2013-14 Final Budget and Resolution 2013-05 – Director Guardino
Recommendation: Approve the WFPD Fiscal Year 2013-14 Final Budget and Resolution.
Discussion: Director Guardino stated there were a few minor changes made to the Preliminary Budget. One was for a fixed cost of the vapor recovery and another for SCBA issues. The budget is balanced with the anticipated revenues. We're starting to earmark for encumbered funds for certain projects in the future.



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Directors Brown and Iaccopucci thanked the Budget Committee for working on the budget.

M/S Brown/Monroy To approve the WFPD Fiscal Year 2013-14 Final Budget and Resolution 2013-05 as written.

Approved 5/0

G. OLD BUSINESS

1. Station 81 Water Tank Replacement – Director Guardino

Recommendation: Director Guardino requested to give the Chief the authority to contact the architect and engineer

Discussion: Director Guardino stated there is money in the budget for the engineering and architectural services for the water storage tank replacement. Since the remodeling plans are unknown at this time, Director Guardino suggested installing the largest tank the District would possibly need. Director Guardino requested giving the Chief the authority to move forward and contact the architect and have the engineering studies performed.

M/S Guardino/Fiorica To give the Chief the authority to contact the architect and engineer to begin the water tank installation process that will be capable of supporting a sprinkler system in the future and then return to the Board for final approval.

Approved 5/0

2. Station 81 Remodel – Director Fiorica

Recommendation: Director Fiorica suggested revisiting the Station 81 remodeling topic.

Discussion: Director Fiorica stated he would like to see some action on the Station 81 remodel. He stated it's been several months since the Chief asked for further direction from the Board. Director Guardino stated he would like to see progress made on remodeling plans as well. He stated the Board needs to decide on how much should be spent and what the priorities are for the remodel. He suggested scheduling a workshop to discuss the fundamental questions and the scope of the project.

Chief Dark stated he needs clarity on the specific goals of the project and the priorities of those goals. The Directors agreed to hold the workshop on 9/4/13 at 7:00 p.m. at Station 81.

H. IDENTIFICATION OF ITEMS FOR FURTHER MEETINGS

1. None

I. ADJOURNMENT

Board adjourned at 7:48 p.m.

Respectfully submitted,

Andrea Adams
Clerk of the Board

Approved:

Joe Guardino
Chairman