



# WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

[www.wilton-fire.org](http://www.wilton-fire.org)

## MINUTES REGULAR MEETING OF THE BOARD WEDNESDAY, MAY 16, 2018 at 7:00 P.M. WILTON FIRE STATION 81

### ATTENDANCE

Directors Present: Obe Brown, Ron Fiorica, Joe Guardino, Al Iaccopucci and Edgar Monroy  
Staff Present: Fire Chief, Jeff Cookson and Clerk of the Board, Andrea Adams

#### A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. Director Monroy called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by Mr. Simonsma

#### B. ANNOUNCEMENTS/PRESENTATIONS

1. Badge Pinning Ceremony led by Chief Graham - Andrew Smith was promoted to Captain
2. WFPD Board Committee Updates – None

#### C. COMMUNICATIONS FROM THE PUBLIC

Mr. Eugene Rose stated a weed abatement request was sent to Chief Cookson and he is awaiting his response. He also asked about the previously listed Community Survey topic on prior agendas and the indication/status of a final decision. Regarding the EMS Program Support Agreement topic on the agenda, he would like information regarding the proposed content of the agreement, the name of the agency (ies) either public or private, expiration, and projected costs to the WFPD. In reference to the new board approved rescue vehicle, please provide answers to the following questions - The final cost, delivery date, and status of unit being replaced including purchaser, price, etc. Also, the archived minutes are no longer on the website and neither are the April 18, 2018 Minutes.

Mr. Simonsma addressed the Board, staff, and firefighters and thanked them for their continued efforts. Regarding Mr. Rose's requests, Mr. Simonsma stated (to Wilton Staff) you're not a search engine – don't waste your time on it. Thank you for everything you do.

Director Guardino responded to Mr. Rose and suggested he read the California Public Records Information Act - what you believe we are required to do is not what the act states. We have ten days to acknowledge the receipt of the request. We're not required to do research on your behalf. As far as meeting minutes are concerned, the April 18, 2018 Board Meeting Minutes are not available on the website because they have yet to be approved. Until they are approved by the Board tonight, they are not an official document of this agency. Therefore, that is why they are not available. We are very transparent and our records are available to the public.

Mr. Rose asked that his questions be addressed regarding the agenda. He apologized and stated you are correct regarding the Minutes not being posted.

#### D. CONSENT CALENDAR

1. M/S Guardino/Fiorica To approve the consent calendar as written  
Approved 5/0

#### E. STAFF REPORTS

1. Chief Cookson updated the Board on the prior month's activities through the Chief's Report:
  - i. May 2017 reported 36 calls and May 2018 reported 54 calls;



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- ii. Significant Incidences – Three grass fires on Saturday, Sunday and a small one Tuesday;
- iii. Building and Vehicle Maintenance – Station 81 HVAC installed; E-381 (Timberwolf) is in service after being repaired; E-81 is back from cab alignment work; modifications to training grounds at Station 84; annual hose testing nearly completed;
- iv. Fire Prevention included seven new projects;
- v. Training – Module 3 Training Month One of Two – Wildland Training;
- vi. General Information – The Memorial Day event is May 28<sup>th</sup> at the Wilton Post Office. Our members will be assisting with the event; the Academy is complete - we have ten new volunteers to continue their training packets – congratulations; we attended the RD800 Levee Meeting at the Wilton Community Center; annual fire safety business inspections are being performed; weed abatement concerns have started and we are following the same process as last year. The sandbag site has been improved by the Department of Resources. They moved the box and added rock. They spent two days there and it looks fantastic; Rescue 81 is behind in production – we are hoping to have it in the next few weeks. I don't have a delivery date yet.

### F. NEW BUSINESS

1. WFPD EMS Program Support Agreement – Chief Cookson  
Recommendation: Start Phase 1 of ALS Program on 7/1/18 with a service contract with CSD Fire  
Discussion: Director Guardino recused himself as he is employed by Cosumnes Fire. Director Brown stated he would like more time to discuss the matter prior to making a decision.

Chief Cookson stated we are considering reinstating our ALS Program in order to improve our EMS service. He stated he wants to recognize the work that has gone into trying to reinstate the program. Our EMS Division which includes Chief Shurr, Captain Schwander and Captain Goerend have contributed countless hours into rebuilding the program and thank you for all that they have done.

I reached out to CSD Fire and asked for help. After discussing it over a couple of months, we came up with the product being presented tonight. I'm asking for approval of a contract with CSD Fire and they will provide us with about \$75,000 worth of equipment (monitor, suction unit, etc.).

They have agreed to provide assistance with the CQI process and assist with accreditation in Sacramento County by allowing our paramedics participate in a field training program.

Director Iaccopucci referenced 1.1.2 Durable Medical Equipment within the contract and stated we may have a problem with that. Chief Shurr responded that if any misuse occurs or outside of County policy or State protocols, for a non-intended medical use, that would be subject for immediate removal. All of the equipment and maintenance falls under the agreement.

Director Iaccopucci disagreed – he read, “CCSD authorizes FPD to utilize CCSD durable medical equipment for its intended use, which use is subject to availability and may be reasonably denied by CCSD at any time, without notice.

Director Fiorica stated he thinks the agreement needs more work and he has several questions about it. He stated he wants to go ahead with it but wants to discuss it in further detail.

Director Brown stated he doesn't see how it will be financially feasible.

Director Monroy recommended beginning with Phase Two as indicated in the Staff Report.

M/S Monroy/Fiorica To form a committee to include Directors Monroy and Fiorica to address the Agreement for EMS Program Support with the Cosumnes Community Services District

**Approved 4/0**

(Guardino recused himself from the discussion)



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2. WFPD Personal Protective Equipment – Chief Cookson  
Recommendation: Purchase Firefighter Turnout Gear  
Discussion: Chief Cookson stated we need to replace expired safety gear. I'd like to order the gear and please know there are safeguards in place to eliminate this in the future.

Director Guardino asked if the new recordkeeping system in the future will include phasing in the new stuff so we're not doing another bulk purchase?

Chief Cookson stated if we order 3-5 sets a year plus the odds and ends, we should be good. I don't think we need to raise the line item in the budget.

M/S Guardino/Monroy - To spend up to \$38,000 to purchase personal protective gear for the firefighters  
**Approved 5/0**

3. Station 81 Recliners – Chief Cookson  
Recommendation: Purchase recliners for Station 81  
Discussion: Chief Cookson stated a proposal was prepared by the firefighters regarding the chair replacement at Station 81. He would like to use the funds from the generous \$1,000 donation from the family on Colony Road and the donation from a local contractor for \$500 with the balance taken from Fire Equipment Maintenance (2231).

Director Guardino thanked the firefighters for the well-thought out and informative proposal.

M/S Guardino/Iaccopucci - To authorize up to \$4,000 to purchase the recliners as referenced in Option A of the Staff Report  
**Approved 5/0**

### G. OLD BUSINESS

1. None

### H. IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

1. None

### I. EXECUTIVE SESSION

Closed Session Item

1. Personnel (Government Code 54957)

### J. ADJOURNMENT

Board adjourned at 9:05 p.m.

Respectfully submitted,

Andrea Adams  
Clerk of the Board

Approved:

Edgar Monroy  
Chairman



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## MINUTES

### Special Meeting of the Board

May 30, 2018 at 7:00 P.M.

Wilton Fire Station 81

#### ATTENDANCE:

Directors Present: Obe Brown, Ron Fiorica, Joe Guardino, Al Iaccopucci, Edgar Monroy  
Staff Present: Chief Cookson

#### A. CALL TO ORDER

1. Director Monroy called the meeting to order at 7:00 p.m.

#### B. EXECUTIVE SESSION

Board adjourned to Executive Session at 7:04 p.m.

1. Personnel  
(Government Code Section 54957.)  
The meeting was called to discuss personnel issues

No Action Taken


#### C. ADJOURNMENT

Board adjourned at 9:15 p.m.

Submitted by,

  
\_\_\_\_\_  
Jeffery Cookson  
Fire Chief

Approved:

  
\_\_\_\_\_  
Edgar Monroy  
Chairman of the Board