



WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road • Wilton, CA 95693

(916) 687-6920 • Fax (916) 687-8920

www.wilton-fire.org

MINUTES REGULAR MEETING OF THE BOARD WEDNESDAY, JUNE 20, 2018 at 7:00 P.M. WILTON FIRE STATION 81

ATTENDANCE

Directors Present: Obe Brown, Ron Fiorica, Al Iaccopucci and Edgar Monroy

Directors Absent: Joe Guardino

Staff Present: Fire Chief, Jeff Cookson and Clerk of the Board, Andrea Adams

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. Director Monroy called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by Andrea Adams

B. ANNOUNCEMENTS/PRESENTATIONS

1. WFPD Board Committee Updates – None

C. COMMUNICATIONS FROM THE PUBLIC

Mr. Eugene Rose stated he drove by the grass fire on 6/5/18 at Simpson Ranch/Meiss Road/Dillard Road prior to Dillard Road closing. The equipment on site was impressive. The fire break appeared to play an important part in preventing expansion of the fire. I came away with a new appreciation of disking as a means of minimizing property loss. He stated he also included a request for information regarding the Districts involved as well as the number and types of vehicles. He will report it in July and hopes to receive a response.

Mr. Tim Simonsma spoke and thanked the firemen, Directors, Fire Chief and the Clerk of the Board. He encouraged the Directors to run again for the fall election stating they work well together and I really appreciate what you do. He also encouraged the public to support the Directors who are running in the election again.

He stated regarding the EMT Program, he realizes paying for it is a hardship. Regarding the young folks in the training program, he would like to see it work into a training program for paramedics. He thanked the firefighters for the sacrifices they make. He would like to see some of the money received billed as a first responders fee. The program that Fairfield utilizes is a Compassionate Billing Program. People that cannot afford it – it's absorbed through their insurance. I think we're heading in the right direction and would like to continue working toward it.

Director Monroy thanked Mr. Simonsma for his sentiments.

D. CONSENT CALENDAR

1. M/S Fiorica/Brown To approve the consent calendar as written
Approved 4/0

E. STAFF REPORTS

1. Chief Cookson updated the Board on the prior month's activities through the Chief's Report:
 - i. May 2017 reported 51 calls and May 2018 reported 60 calls;
 - ii. Significant Incidences – Crews did a fantastic job on the 500 acre grass fire at Simpson Ranch;



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- iii. Building and Vehicle Maintenance – E-381 (Timberwolf) auxiliary pump work, annual truck inspections, annual oil service on all trucks, new batteries on W-12 (Timberwolf), rebuilt two 2 ½ valves on W-13 (2006 Type III) ;
- iv. Fire Prevention included six new projects;
- v. Training – Module 3 Training Month Two of Two –Wildland Training and two new assignments in Target Solutions;
- vi. General Information – The Memorial Day event was held on May 28th at the Wilton Post Office and the Association attended. We're continuing to address weed abatement concerns, and I met with Sacramento County OES about current operations. The audits were completed in-house for fiscal years 2014-2017. Thank you to the office staff for the tremendous amount of effort they put into it. They did a great job.

F. NEW BUSINESS

1. Resolution 2018-01 Calling the General Election – Chief Cookson
Recommendation: File the Resolution calling the election
Discussion: There are two seats open for the November election so we need to sign the Resolution to call the election.

M/S Brown/Fiorica To approve Resolution 2018-01 calling the general election

Approved 4/0

2. WFPD Whistleblower Policy – Chief Cookson
Recommendation: To approve the Whistleblower Policy
Discussion: Chief Cookson stated the auditors recommended the District adopt a Whistleblower Policy. On page two under B, I'd like to add the word "volunteer." Director Brown suggested adding the word "personnel" instead.

Director Fiorica stated in the last sentence of the Policy Statement, "The intentional filing of a false report is itself considered an improper governmental activity which the District has the right to act upon. " If a report is submitted and is unfounded then is it considered an intentional report? Are we going to allow the District to act upon it? I don't want someone to think they're going to be punished for issuing a report that is later found unfounded.

Chief Cookson asked should we remove the sentence? Director Monroy stated "yes."

Director Monroy stated under "When to Report", regarding the Policy being filed within 45 days, I would remove the 45 day wording and replace it with "any time." Also, add in the word "documented" under Procedures.

M/S Brown/Fiorica To approve the Whistleblower Policy including the amendments as discussed

Approved 4/0

3. WFPD Credit Card Policy – Chief Cookson
Recommendation: To approve the referenced Credit Card Policy
Discussion: Chief Cookson stated we didn't have a written credit card policy in place. I'd like to add in the policy that it's up to the discretion of the Fire Chief as to who receives credit cards.

M/S Fiorica/Brown To approve the WFPD Credit Card Policy with the amendment as discussed

Approved 4/0

G. OLD BUSINESS

1. WFPD EMS Program Support Agreement – Chief Cookson
Recommendation: Approve the EMS Program Support Agreement



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Discussion: Director Fiorica had suggested some edits which were then forwarded to CSD. Chief Cookson stated the corrections were made and I'd like to get this approved as written in last month's Staff Report in order to restore our ALS Program.

Director Iaccopucci stated he still has concerns about Section 1.1.2.1 – only one word was changed. I suggest that if we go along with this contract that we start putting some money aside and buy our own equipment. Chief Cookson responded he would talk with CSD about changing the language in 1.1.2.1

Director Monroy suggested approving the EMS Program Support Agreement pending the responses to the five questions noted in the draft document and Section 1.1.2. If we have satisfactory answers then it's approved.

M/S Brown/Fiorica To approve the contract pending the responses to our questions and the May Staff Report (Phase1)

Approved 4/0

2. Fiscal Year 2018/2019 Preliminary Budget and Resolution 2018-02 – Chief Cookson
Recommendation: To approve the 2018/2019 Preliminary Budget and Resolution 2018-02
Discussion: Chief Cookson stated it's basically the same as last year's. There are some pending minor modifications to be made in the next few weeks.

Director Brown asked if there is a line item for well repairs? Chief Cookson responded the repairs are to be taken out of the Building Maintenance account.

M/S Brown/Iaccopucci To approve the 2018/2019 Preliminary Budget and Resolution 2018-02 as written

Approved 4/0

H. IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

1. None

I. EXECUTIVE SESSION

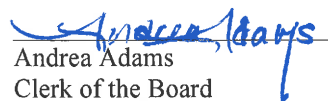
Closed Session Item

1. Personnel (Government Code 54957)


J. ADJOURNMENT

Board adjourned at 9:05 p.m.

Respectfully submitted,


Andrea Adams
Clerk of the Board

Approved:


Edgar Monroy
Chairman